

## *Financial Policies*



**Program Fees:** Includes program activity and construction materials (as applicable). In addition, it includes set-up costs, administrative costs, paid program facilitators (when needed) and field expenses from the day of arrival to the day of departure. **A significant part of your expenses cover the costs for the children to participate in these programs.** Over half of all monies are spent prior to the start of the program.

**Special accommodation needs may require additional fees.**

**Registration Deposit:** We require a \$300 per group (not individual) non-refundable deposit, which is applied to the fees for your project, to reserve your program dates. Genesis must receive your \$300 group deposit check before your space on the program is reserved.

Mail to: Genesis Expeditions PO Box 6458 Chula Vista, CA 91909

**Transportation:** You are responsible for the cost of travel to and from all program locations (or designated Genesis meeting places). Ground transportation expenses are not included in program costs unless stated otherwise.

Groups should be prepared to provide for their own transportation costs (i.e. gas, tolls, rentals, Mexican insurance). We can provide you with lists of rental agencies, Mexican insurance agents, and driving regulations in Mexico. Please make ground travel arrangements several months in advance of your program.

**Additions:** If you wish to add participants, please call in advance to see if there is space available. If space is available, then send required fees accompanied by a letter/email stating the number of people we have agreed you can add. All additions must be submitted in writing.

**Payment Schedule:** Payment schedules are calculated according to the date of your program. A payment schedule will be provided in your Confirmation Packet. If a Church, group or organization, payments should be in the form of one check. We will not accept cash or multiple individual checks. 1/2 the Program fees are due 8 weeks in advance of the trip and the final payment along with the 3 forms are due 4 weeks in advance of the trip start date. If we have not received full payment 30 days prior to the first day of your program, we will assess late fees of \$15 per person

**Cancellations/Refunds:** The closer we get to the program, the more money we disburse on your behalf to get the program ready. We will refund all monies, less your deposit, for participants or groups canceling more than 60 days before your program begins. Participants canceling between 30 and 60 days before the beginning of the program will be responsible for ½ the fees of the program.

Participants canceling less than 14 days before the beginning of the program will be responsible for the total fees of the project.

All cancellations must be made in writing.

Participants or groups that cancel, but do not notify Genesis in writing until after the program has started, will be responsible for the total fees of the whole program.

All Genesis programs have a minimum fee equal to 12 participants for a program to take place.

**Program Fee Schedule:** For our 7 day / 6 nights Easter & Summer Mission trips are:

Adults - \$398; 9 to 11 year olds - \$358.00

7 to 8 year olds - \$328.00

6 and under are free.

Sunday arrival at 4 pm or after at escort site in San Diego and Departure with escort by 10 am from Rancho Genesis on following Saturday.